



BOROUGH OF DORMONT

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BOROUGH MANAGER
BENJAMIN ESTELL

MAYOR
JASON WALSH

SOLICITOR
CAFARDI FERGUSON WYRICK WEIS +
STOTLER LLC

MEMBERS OF COUNCIL
KATE ABEL, PRESIDENT
DANIELE VENTRESCA, VICE PRESIDENT
JOANNA BOULDIN
JEFF FABUS
DREW LEHMAN
JOHN MAGGIO
JEN MAZZOCCO

Regular Meeting
February 5, 2018
7:00 PM

1. Call to Order

The meeting was called to order at 7:00 PM by President Kate Abel

2. Pledge of Allegiance

3. Roll Call

Members:

President Kate Abel

Vice President Daniele Ventresca

Councilwoman Joanna Bouldin

Councilman Jeff Fabus

Councilman Drew Lehman

Councilwoman Jen Mazzocco

Councilman John Maggio -- **Absent**

Staff:

Jason Walsh Mayor

Benjamin Estell Borough Manager

Mat Davis Fire Chief

John Rushford Solicitor

4. Registered Comments from the Public

None.

5. Council President's Report

Abel read a letter from Councilman Maggio that was presented to council at the end of the agenda meeting, resigning from Council Committee positions due to a new job. Maggio was Chair of Property, Supplies and Public Works, and a member of Public Safety and Recreation and Community Affairs Committees. Fabus will Chair Property, Supplies and Public Works. Mazzocco will become a member of Recreation and Community Affairs. Abel will become a member of Public Safety.

Please use the Committee Report Forms that were provided by the manager; submit them for the agenda by Friday at noon.

Abel and Walsh attended the Staff and Department Heads meeting earlier in January.

Abel mentioned that the staff apparel budget is \$50 for each member.

All of Council and Mayor Walsh will be attending the Allegheny County League of Municipalities Conference in the Spring.

Mayor Walsh can now perform marriages.

MRTSA will attend next Agenda Meeting to discuss their budget.

Ventresca will be Chair of Library Board Representative.

Abel announced that there have been many Dormont Main Street resignations. Katrina Walsh in the new president; there are a number of board seats open if anyone is interested.

There will be a Community Engagement Fair on March 15, 2018.

6. Committee Reports

Finance and Legal: Fabus stated the Borough had a very good 2017. Commends Department Heads on coming in well below their budget. Real Estate Taxes were higher than expected. Earned Income Tax Higher than expected.

Property, Supplies and Public Works: Fabus briefed on the meeting and mentioned stream lining some of the equipment. Reminded citizens to use the Dormont Delivers app for potholes. Discussed the Borough owned trees and that there is documentation held for each. Mentioned maintenance is needed on the Borough Building but will not be addressed not until the flooding issue outside is repaired. There is also a need to replace furniture in some departments.

Fabus mentioned they are going forward with the Off-Leash Park and gathering more information.

Fabus addressed Mayor Walsh's concern about the amount of Borough vehicles. Mayor Walsh will be working on a repair/replace schedule for (Police) vehicles.

Fabus will be scheduling a tour of the Borough assets.

Planning, Sustainability and Inclusion: Bouldin briefed on the launch of a 2018 Strategic Planning Process. The next meeting is Tuesday, February 20, 2018 at 6:00 pm.

Recreation and Community Affairs: Ventresca briefed on the January 8, 2018 meeting. Ventresca mentioned the current concession stand contract is expired and will be looking at five contracts for 2018. The committee is planning an event for local governments week and a Community Night where the community sees what we do; they can meet with Department Heads. There will be another Junior Achievement Day. The Banner Community application was submitted in January. Hoping to schedule a Farmers Market in the Potomac business area on Sunday's.

The next meeting is on Monday, February 12, 2018 at 6:00 pm. Rec Board is at 7:00 pm.

Business District Relations and Development: Lehman discussed plans for the February 28, 2018 meeting to work with established committees and groups in Dormont.

Public Safety Committee: Mazzocco mentioned there was no January meeting due to scheduling conflicts and the next meeting will be February 19, 2018 at 7:00 pm. She briefed on the Fleet Management Plan regarding police and fire vehicles.

Chief Davis stated that the department ran 51 calls for January including 9 structure fires in Mt. Lebanon. By the end of February all members, with the exception of three (sick or injured), will be EMS Certified (EMT or First Responder). Received grant from State Fire Commissioner for \$14,000.00+. There is a pending sale of the ladder truck with Cambria County. Davis will be attending a Final Construction/Spec Meeting in Columbus, Ohio on February 11 and 12, 2018. The new ladder truck is scheduled to be on the assembly line in March.

Davis briefed on the Code Enforcement Report; 140 complaints, 76 permits issued.

Abel announced all Committee meetings are open to the public and encouraged all to attend.

7. Comments from the Mayor

Mayor Walsh stated the Police Department had 204 calls for service. Walsh thanked the Officers for their actions for the Payless and Eat N Park robberies. He addressed a police vehicle issue.

Walsh briefed on a news piece with WPXI by a Council Member regarding an ongoing investigation and stated all Council Members should refer questions to the Police Chief, the Mayor or Manager.

Rushford briefed on the legal liability issue and the Law in Pennsylvania regarding "Tortious Interference to Contract". He stated that in an official capacity it is inappropriate to take a position on a private contract or an ongoing investigation. Estell, Abel, Lehman and Bouldin shared their thoughts on the topic.

8. Borough Manager's Report

Estell briefed on the repairs and wall replacement project; the gym basement is clean and dry. The Street Department will be creating an easy access point to the basement of the gym.

Estell briefed on the current Borough audit.

There has been some work done on the Municipal Building; the large hot water tank for the borough building and the small hot water tank for the District Attorney's office were replaced. The refrigerator in the borough office needs to be replaced.

There will be an Executive Session will be after tonight's meeting. There will be no actions so no need for the public to wait around. The Session is to give Council an update on the Teamster's Union contract which covers the public works and parks employees.

Estell briefed on the meeting with department heads and staff to discuss 2018 projects.

Estell explained that the Outlook Exchange server is out of date. The email server is Microsoft Exchange 2003; the Borough office uses Microsoft Exchange 2016. Estell and Kirk Marburger have looked into having our own Exchange Server, a host, or migrate to 365. Office 365 will be costly upfront but the best approach and cheaper in the long term. Estell will present a package when completed.

9. Consent Agenda

- a. Motion to Adopt the Council Meeting Minutes from January 2018(Requested by Vickie McGurk, Borough Council) **Adopted**
- b. Addendum Warrant List December 2017(Requested by Sherri Pruce, Administration)
- c. Warrant List January 2018(Requested by Sherri Pruce, Administration)
- d. Motion to Approve Manager's Report for January 2018(Requested by Benjamin Estell, Borough Council) **Adopted**
- e. Engineer's Report(Requested by Wayne McVicar, Administration) **Adopted**
- f. Motion to Accept the Police Department Report December 2017(Requested by Vickie McGurk, Borough Council) **Adopted**
- g. Motion to Approve Police Reports for January 2018(Requested by Benjamin Estell, Borough Council) **Adopted**
- h. Motion to Accept the Fire Department Report for December 2017(Requested by Vickie McGurk, Borough Council) **Adopted**
- i. Building Code Enforcement Report December 2017(Requested by Benjamin Estell, Borough Council)
- j. 1641 : Buidling and Code Enforcement Report January 2018(Requested by Monica Dahlkemper, Administration)
- k. Motion to Hire Glenn Wallace as Firefighter/Desk Officer Beginning February 19, 2019(Requested by Benjamin Estell, Borough Council) **Adopted**
- l. Motion to Appoint Kate Vitek to Traffic and Parking Planning Commission with a Term Ending January 3, 2022(Requested by Benjamin Estell, Borough Council) **Adopted**
- m. Motion to Appoint Erika Good to Planning Commission with a Term to Expire January 2, 2023(Requested by Benjamin Estell, Borough Council) **Adopted**
- n. Motion to Appoint Michael Torti to Planning Commission with a Term to Expire January 3, 2022(Requested by Benjamin Estell, Borough Council) **Adopted**
- o. Motion to Authorize Eagle Scout Project Presented by Christopher Wolfe, Converting a Tennis Court to a Basketball Court with Adjustable Hoops, Under the Guidance of Borough Manager and Park Supervisor(Requested by Benjamin Estell, Borough Council) **Adopted**
- p. Motion to Approve Purchase of SCBA Refill Station from Breathing Air Systems at a Price of \$35,000, Which is Below CoSTARS Contract.(Requested by Benjamin Estell, Borough Council) **Adopted**
- q. 2018-37 : Authorization to Bid Capital Projects(Requested by Wayne McVicar, Administration) **Adopted**
- r. Authorization to Receive Quotes for 2018 Sewer O&M Work(Requested by Wayne McVicar, Administration) **Adopted**
- s. Motion to Approve Award of the 2017 Spot Cured-In-Place Pipe Lining & Grouting Contract(Requested by Wayne McVicar, Administration) **Adopted**

10. Action Items

- a. Motion to Accept the Amended Civil Service Rules for Police, as Presented by the Civil Service Commission(Requested by Benjamin Estell, Borough Council) **Adopted**
- b. Motion to Approve Proclamation 1, 2018, a PROCLAMATION OF THE BOROUGH OF DORMONT, COUNTY OF ALLEGHENY COMMONWEALTH OF PENNSYLVANIA, HONORING BRANDON MYERS, a MEMBER OF THE BOY SCOUTS OF AMERICA, LAUREL HIGHLANDS COUNCIL, EAGLE VALLEY DISTRICT, MT. LEBANON TROOP 28, ON ACHIEVING THE RANK OF EAGLE SCOUT.(Requested by Benjamin Estell, Borough Council) **Adopted**
- c. Motion to Approve MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE BOROUGH OF DORMONT AND THE DORMONT PUBLIC LIBRARY(Requested by Benjamin Estell, Borough Council) **Adopted**

11. Discussion Items

Council thanked the new appointees: Erika Good, Kate Vitek and Michael Torti.

12. Citizens' Comments

George Nelson, 1524 Dormont Avenue Re: Retiring Firefighters recognition

Monique Fontaine, 1454 Alabama Re: Thanked council for their service; Councilperson Maggio regarding Council Committees resignation

Bob Hutchison, 1332 Illinois Avenue Re: Fire hydrant at Illinois and Annex constantly blocked.

13. Executive Session - Personnel

Council adjourned to Executive Session to discuss the Teamsters Union contract.

14. Adjournment

The meeting was closed at 8:41 PM

- a. **Motion to: AdjournAdopted**